

LXI Plenary COSAC





Bucharest, Romania, 23 – 25 June 2019





GENERAL INFORMATION

(as of 7 May 2019)

Meeting Venues and Access

-  The Meeting will take place from 24 to 25 June 2019, in the Cuza Hall (level P1), Palace of Parliament.
-  The Troika meeting will take place on 23 June 2019, in the Human Rights Hall (level P), Palace of Parliament.
-  Rooms for bilateral meetings will be provided upon request.
-  Access to the Meeting venue is made through the official entrance – C1 – located on Constitution Square.

Dinner Venues

-  23 June 2019: Stirbey Palace
Stirbei Voda St., No. 36, Buftea, Ilfov
-  24 June 2019: J.W. Marriott Hotel
Calea 13 Septembrie no. 90, Bucharest, 050726

Registration and accreditation

The Romanian Presidency has implemented an online registration system for all meetings it has organised. You are kindly requested to notify the data of a Delegation Accreditation Officer (DAO) of your Chamber/Parliament (first name and last name, institution, e-mail address and phone number) to the following e-mail address: cosac.ro2019@cdep.ro

The DAO will receive a link to the registration system via e-mail, at which he/she can follow the accreditation status in the system and make modifications among the registered persons until the registration deadline.

Contact for technical support: support@parl2019ro.eu

Every DAO is kindly asked to fill in the online registration form for the whole delegation.

The deadline for the registrations is 13 June 2019.

Welcome and check-in desks will be open at the recommended hotels on **Sunday, 23 June 2019, from 12:00 to 19:00** in order to provide the Meeting welcoming bags. Participants arriving later will be able to check-in at the Meeting venue on **Monday, 24 June 2019, from 08:00**.

For security reasons, all participants are requested to wear their identity badges visibly at all times during the event. If you lose your identity badge, please contact the organisers immediately.

Participants not staying at one of the recommended hotels are requested to notify the organisers in which of the recommended hotels (please see below) they prefer to check-in for the Meeting, at the indicated times. They are also invited to join the transfers from this preferred hotel to the Palace of Parliament.

Colour coding of the identity badges

RED	Head of delegation
BLUE	Delegate
GREEN	Delegation staff
VIOLET	Observers

WHITE with blue stripes

GREY

ORANGE

WHITE with grey stripes

YELLOW

WHITE with red, yellow and blue stripes

Guest

Keynote Speaker

Interpreter

Security

Media

Organisers

Accommodation

Participants are kindly requested to make **their own room reservations** as soon as possible in one of the hotels recommended below, using the reservation link or the registration form attached which has to be returned directly to the hotel by fax or by e-mail. Please note that each hotel has different cancellation policies. The prices include accommodation per night, buffet breakfast and VAT. Requests for hotel reservations will be treated on a **first-come-first-served basis**.

Block reservations have been made from 23 to 25 June 2019 at the following hotels:

JW Marriott Bucharest Grand Hotel *****

(100 rooms)

Room type	Rate per night per room (single/double occupancy)
Deluxe	132 € / 143 €
Check in / Check out	15:00 / 12:00
Reservation at preferential prices until	30 May 2019

Please use the following link to book your room directly with the hotel:

[Book your group rate for LXI COSAC](#)

Contact: Miruna Paceoaga, miruna.paceoaga@marriotthotels.com

Hotel address: Calea 13 Septembrie St., No. 90, Bucharest, 050726, Romania

Phone: +40 21 403 0000, Website: [JW Marriott Bucharest Grand Hotel](#)

Intercontinental Hotel *****

(60 rooms)

Room type	Rate per night per room (single/double occupancy)
Superior	148,5 € / 165 €
Check in / Check out	15:00 / 12:00
Reservation at preferential prices until	27 May 2019

Please use the following contact to book your room directly with the hotel:

[LXI COSAC 23rd & 24th of June 2019](#)

Contact: Monica Horjea, monica.horjea@ihg.com

Hotel address: Nicolae Bălcescu Blvd., No. 4, Bucharest, 010051, Romania

Phone: + 021 310 2020, Website: [Intercontinental Bucharest](#)

Sheraton Hotel *****

(45 rooms)

Room type	Rate per night per room (single/double occupancy)
Classic	145 € / 160 €
Check in / Check out	15:00 / 12:00
Reservation at preferential prices until	30 May 2019

Please use the following link to book your room directly with the hotel:

[Book your group rate for LXI COSAC](#)

Contact: Carmen.Drozan@sheratonbucharest.com &

Reservations@sheratonbucharest.com

Hotel address: Calea Dorobanților St., No. 5-7, Bucharest, Romania

Phone: +40 21 201 5000, Website: [Sheraton Bucharest Hotel](#)

Ibis Parliament Hotel ***

(20 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard	54 € / 62 €
Check in / Check out	14:00 / 12:00
Reservation at preferential prices until	23 May 2019

Please use the following contact to book your room directly with the hotel:

Contact: Gianina Adam, H5938-SL@accor.com

Hotel address: Izvor St., No. 82-84, Bucharest, Romania

Phone: +40 214011000, Website: [Hotel Ibis Parliament](#)

Transport

Delegations are kindly requested to make their own arrangements for transportation from and to the airport. Bucharest Henri Coandă International Airport is located about 19 km away from the city centre, which is approximately 30 minute-drive depending on the traffic. From the airport, you may reach Bucharest by bus or taxi.

Further information can be found on the following website:

<http://www.bucharestairports.ro/en/transport>

Transportation services will be provided by the Romanian Parliament between the recommended hotels to the Palace of Parliament as indicated in the draft programme.

Interpretation

Simultaneous interpretation will be provided during the Meeting in all the official languages of the European Union.

Meeting documents

Documents will be available on www.parl2019ro.eu, [IPEXWebsite](#), <http://www.cosac.eu/> and at the conference secretariat, during the Meeting.

Taking the floor

Participants who wish to take the floor during the Meeting are kindly requested to fill in the *request-for-the-floor cards* and hand them over to the staff until the beginning of the debate of each session. These cards will be provided upon check-in (please see page 2 above) along with the other Meeting documents.

Media

The Meeting will be broadcasted live on www.parl2019ro.eu. Please take into consideration that by registering and completing the accreditation process you agree to transfer to the Administration of the Parliament of Romania the non-exclusive, perpetual, irrevocable and worldwide right to your registered speech or statements and to all images and videos of you taken during the Meeting.

Embassies

Foreign representations in Romania can be accessed from the following link: <https://www.mae.ro/en/foreign-missions>

Additional practical information

Smoking

Smoking is prohibited in all public buildings in Romania. Participants are requested to smoke in the courtyard of the Palace of Parliament (level P), which is located close to the main entrance and is clearly signposted.

Facilities

Computers and printing equipment will be available for use.

Cloakroom

The cloakroom is located at Entrance C1, P level, Area of the Chamber of Deputies.

Wi-Fi connexion will be available

Medical assistance

During the event, a medical room will be located within the Palace of the Parliament (B4/S1 level, room 26).

Emergency number is 112

Currency

The official currency in Romania is Leu (1 EUR = 4,8 RON).

Local time

Romanian time zone is UTC/GMT +2 hours.

Climate

Weather forecasts and other information about climate in Bucharest can be found following this link: <https://www.accuweather.com>.

Telephone country code

The Romanian country code is 0040/+40.

Electricity

The standard voltage is 220-230 V and the standard frequency is 50 HZ.

Contacts

Ms. Maria Comănescu, Head of the Secretariat of the Committee on European Affairs
Phone: +40 21 414 1025

Ms. Diana Popa, Parliamentary advisor, Directorate for Relations with International Organizations and EU
Phone: +40 21 414 1435

Should you require any additional information, please contact:
cosac.ro2019@cdep.ro

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